

JagCare Emergency Evacuation Contact

NAME OF STUDENT 1

NAME OF STUDENT 2

NAME OF STUDENT 3

NAME OF FACILITY: **J.A. JagCare** License #1601235ADDRESS OF FACILITY **9955 YARROW ST, BROOMFIELD, CO 80021 – 303-438-1011**

PHONE# OF FACILITY/CONTACT 303-669-9140 / Kevin Mesch – Director

PARENT 1:**PRIMARY PHONE#:****EMAIL OF CONTACT****ALT PHONE#**

PARENT 2:

PRIMARY PHONE#:

EMAIL OF CONTACT

ALT PHONE

EMERGENCY CONTACT NAME: OTHER THAN PARENT #1 / #2

PRIMARY PHONE#

ALT PHONE#

EMAIL OF CONTACT

***OUT OF AREA CONTACT NAME: In the event of compromised cellular signals, for example.**

PRIMARY PHONE#

ALT PHONE#

EMAIL OF CONTACT

In the event of an evacuation specific to JagCare's facility, JagCare staff and students will evacuate the building and gather at: JA ELEMENTARY; main building

LOCATION: 9955 YARROW ST, BROOMFIELD, CO 80021 – East-side main entrance

In the event of a local evacuation, JagCare staff and students will be transported or walk to:

MOUNTAIN VIEW CHURCH

LOCATION: 7777 W. 99th PLACE, WESTMINSTER, CO 80021- 303-317-7055

In the event that JagCare must be evacuated due to an emergency in the immediate area, the staff and students will be transported or walk to: DRURY INN & SUITES

LOCATION: 10393 REED STREET, WESTMINSTER, CO 80021 – 303-438-5800

**Every attempt will be informed parents of the shelter location as soon as staff and students have been safely evacuated and accounted for,

Parent Name

Signature

Date

Parent Name

Signature

Date

Parents are to complete the (*) information – return this form, keep the action plan and map.

EMERGENCY RESPONSES – ACTION PLAN

In all instances, two emergency GO bags; each equipped with first aid kits, copies of Emergency Evacuation forms, extra updated JagCare rosters, flashlights, and portable cellphone chargers, are always available. Extra first aid kits are on site at all times. A battery powered NOAA radio is always on and available for updates. The JagCare site cell phone, a two-way radio provided to JagCare, along with staff cell phones are on site to ensure access to information.

JagCare Staff undergo a 5 clock hour FEMA training prior to employment.

Shelter-In-Place

In the case of tornado, flooding and other severe weather, provided it is safe to do so, JagCare Staff and Students will evacuate the JagCare temp building and take shelter inside the gymnasium on the east side of the school until the threat has passed. Students and staff will be accounted for. Parents are authorized to shelter with the program.

Lockdown

Students are accounted for; all will be kept in the interior of the facility, out of sight. Windows are locked, window shades are drawn closed, all exterior doors automatically lock when closed, and complete silence is maintained until all clear is received from the responders. Sign-in and sign-out are suspended until an all clear is given.

Secure

Everyone is secured and accounted for in the building, all exterior doors automatically lock when closed and all windows are locked when closed. Business as usual, everyone must remain inside until we receive an all clear from the responders. Parents are not authorized to enter JagCare's building.

Fire

Students and Staff will be evacuated together as quickly as possible and meet in the west-side parking lot. Staff will take attendance to account for all students. Sign-in and sign-out will be suspended until an all clear is given.

Evacuation

In the event of an evacuation emergency, JagCare will follow the guidance of JEFFCO School District Emergency Personnel. JagCare has a primary designated offsite reunification location, which will be used if available. If the primary designated reunification site is not available, the second or out of neighborhood evacuation sites will be used.

Students and Staff will be evacuated together with all Staff in charge, taking the 2 emergency **GO** bags. In the event JagCare needs to be evacuated by windows, students will be placed out first, using any means necessary to place students safely on the ground outside of the building.

Transportation to Reunification Sites

Students will walk to reunification sites. Permanent or temporarily physically disabled students will be accompanied by an assigned staff.

If necessary, transportation will be arranged for out of neighborhood evacuation.

Reunification Sites

Primary Site

Jefferson Academy Elementary main building
East-side entrance
9955 Yarrow Street
Broomfield, CO 80021

303-438-1011 – JA Office Phone

JagCare cell – 303-669-9140

Secondary Site

Mountain View Christian Church
7777 W. 99th Place
Westminster, CO 80021
303-422-2290

Out of Neighborhood Site

Drury Inn & Suites
10393 Reed Street
Westminster, CO 80021
303-438-5800

Notifications

ProCare message will be used to send a mass notification in the event of an emergency evacuation. Parents/Families/Emergency Contacts will be contacted once JagCare Students and Staff have safely reached the designated reunification sites. Parents and Guardians are required to sign up for ProCare as this will be the **fastest** way to send out information to all contacts.

Release and Parent Reunification

As soon as it is safe to release, students will be released to those contacts listed on the students' emergency evacuation forms with proper photo ID.

